

TO: Craftspersons and Visual Artists
FROM: Division of Culture and History
RE: Slide File

Artists and craftspersons who wish to submit slides for the first time or to update the slides which are currently on file at the Cultural Center are asked to follow these guidelines.

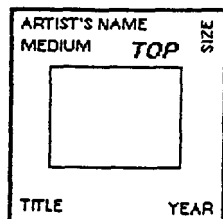
1. Send SIX (6) professional quality slides of your current work to:

**Artists' Register
Division of Culture and History
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305-0300**

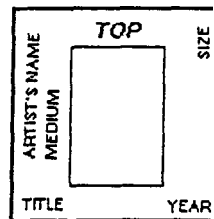
2. Label each slide as in the example below.
3. Represent your art or craftwork with the best possible slides.
4. Plan to update your slides each year.

Here are some suggestions for producing top quality slides to represent you:

1. Find a professional photographer to take your slides.
2. If you take them yourself:
 - a. Fill the image area of the slide with the work.
 - b. Use a plain background.
 - c. Photograph your work outdoors in an evenly lighted area, NOT IN DIRECT SUNLIGHT.
 - d. PLEASE PRINT THE INFORMATION BELOW ON THE BLANK SIDE OF THE SLIDE.



HORIZONTAL SLIDE



VERTICAL SLIDE

Please use the codes on this sheet and its reverse side in filling out the one-page Artists' Register form.

We are using the following categories to comply with the National Information System Project of the National Assembly of State Arts Agencies. The purpose of NISP is to arrive at national compatibility in both the organization and labeling of information used by public arts agencies.

LIST ONE: 05 Visual Arts

06 **Design Arts** (includes architecture, fashion, graphic, industrial, interior, landscape architecture, urban/metropolitan)

07 **Crafts** (includes clay, fiber, glass, leather, metal, paper, plastic, wood)

08 Photography

09 **Media Arts** (includes film, audio, video)

LIST TWO: Type of Artist

- 01 Architect / designer (includes landscape architects and urban, interior, fashion designers, etc.)
- 02 Graphic designer (works primarily with type : designer of brochures, letterheads, posters)
- 03 Graphic artist (includes artists who do pen and ink drawings, pencil drawings, watercolors, monoprints, cartoons, illustrations, calligraphy, collages, pastels, prints, including silk-screen, etching, engraving, lithographic, intaglio, embossing techniques, etc.)
- 04 Painter (does not include watercolor)
- 05 Sculptor
- 06 Photographer
- 07 Filmmaker
- 08 Video artist (includes holographic artist)
- 09 Ceramist (one who creates art by firing nonmetallic minerals (clay, porcelain) at high temperatures; includes potters)
- 10 Glassblower
- 11 Stained glass artist
- 12 Mosaic artist
- 13 Enamelist
- 14 Metalsmith (includes goldsmith, silversmith, blacksmith)
- 15 Leatherworker
- 16 Fiber artist (includes spinning, dyeing, weaving, basketry, stitchery, quilting, patchwork, applique, batik, tapestry, rug making, macrame, lace making, knitting, crocheting)
- 17 Woodworker (includes cabinetmaker, woodcarver, instrument maker)
- 18 Papermaker
- 19 Printer/binder/typographer
- 20 Conceptual artist (one who creates works in which the medium is the concept itself and in which the process is more important than the conclusion)
- 21 Performance artist (one who creates visual art using his or her own physical presence, often in a visual arts context and usually working alone)
- 22 Inter-media artist, (one who creates works of art in which music, dance, video, and film are integrated into a total concept, e.g., a fluid living sculpture using more than one person)
- 23 Other

ARTISTS' REGISTER

Artist's name _____

LAST

FIRST

MIDDLE

Address _____

City _____ State _____ Zip Code _____

County _____ Birth Date _____

Resident of West Virginia since _____

Telephone number of Institution / Gallery / Affiliation _____

Artist's home telephone number _____

Artist's work telephone number _____

Born in West Virginia YES / NO Minority YES / NO

Sex Male / Female Handicapped YES / NO

You may pick up to three (3) disciplines from LIST ONE. (See attached list.)

Discipline (PRIMARY) (1) _____

CODE NUMBER

(2) _____

CODE NUMBER

(3) _____

CODE NUMBER

You may pick up to three (3) disciplines from LIST TWO. (See attached list.)

Type of Artist (PRIMARY) (1) _____

CODE NUMBER

DISCIPLINE

(2) _____

CODE NUMBER

DISCIPLINE

(3) _____

CODE NUMBER

DISCIPLINE

Are you available as an artist in residence for short term? YES / NO

Are you available as an artist in residence for long term? YES / NO

List three (3) of your most recent juried or invitational exhibits.

(1) _____

(2) _____

(3) _____

List your highest educational degree or training experience _____