DEVELOPMENT GRANT
CRITERIA FOR EVALUATION

Applicant must complete the application addressing the following:

1. **Funding Priority** - What is the priority of the requested project (using program description)
   - Work required to give the building a weather proof envelope and make it structurally sound, or will abate any serious threat to the structure whether from internal or external sources. Examples - Roof replacement, gutter/downspout replacement/repair, replace hazardous wiring, foundation work or repairing of structural members
   - Rehabilitation of exterior features particularly those which will offer protection from deterioration typically caused by natural elements. Examples - Window repair or replacement if deemed necessary, major repointing, exterior painting required to protect exposed wood that has been neglected (by other than the applicant).
   - Rehabilitation of exterior features which are not necessarily required for stabilization or protection from natural elements.
   - Restoration of character-defining interior features,
   - Work necessary to facilitate putting the building to an appropriate use, including meeting all codes and accessibility standards.

2. **Architectural/historical significance** - Details on National Register status
   - Is the property a National Historic Landmark?
   - Is the property listed in the National Register of Historic Places?
   - Is the property an outbuilding?

3. **Application** - How well does the application present this project?
   - Is the application well prepared, clear and provide the required material for review?
   - Does it provide the necessary information to understand the project?
   - Did the applicant submit relevant and/or useful support documentation?
   - Is the proposed work adequately described? Is the budget clear and complete?
   - Do the photographs sufficiently illustrate the character of the property and demonstrate the project need?
   - Does the application address future financial support to maintain and provide detail regarding previous, ongoing and future care of the property?
   - Does the applicant demonstrate the ability to pay total project costs upfront prior to reimbursement?
   - Has the applicant previously completed a grant successfully?

4. **Project** - How will this project preserve the cultural resource and/or enhance its use?
   - Does the estimate give enough information to determine the cost of project and grant award?
   - Will the project result in the protection and enhancement of significant character defining features of the resource?
   - Is the proposed budget adequate to accomplish the project?
   - Does the description demonstrate adequate understanding of the necessary repairs?

5. **Community support and benefit** - How will this project benefit the community?
   - Is there community support for preserving and protecting the property?
   - Does the building represent a significant aspect of the community’s history?
   - Do the letters of support and additional material indicate the organization and property provide a benefit to the community?

6. **Administration** - How was the past performance of the applicant?
   - Did the project begin promptly after the start date?
   - Were there delays in progress without good reasons?
   - Did the applicant ask for more than one extension?