

SUBGRANT PROGRAM DESCRIPTION

WEST VIRGINIA STATE HISTORIC PRESERVATION OFFICE

SURVEY - ARCHAEOLOGY

GRANT PROGRAM PURPOSE: To locate, identify and evaluate archaeological resources for their eligibility to be included in National Register of Historic Places.

ALLOWABLE ACTIVITIES

SURVEY: Archaeological survey consists of a complete and systematic inspection of a designated study area to locate prehistoric and historic archaeological sites. It involves the investigation of both surface and subsurface contexts. A research design must be submitted and approved prior to the initiation of field work. The research design must identify the qualified archaeologist who will supervise field work and laboratory analysis of any cultural materials recovered from the site. The field work must be conducted and a final report must be prepared in accordance with *Guidelines for Phase I, II, and III Archaeological Investigations and Technical Reports* (WVSHPO 2001). An archaeological site form must be completed for each site identified. All collected artifacts must be curated in accordance with the West Virginia State Historic Preservation Office Curatorial Guidelines and/or 36CFR79: Curation of Federally-owned and administered Archaeological Collections.

EVALUATION: This activity consists of conducting limited archaeological excavation and archival research in order to determine whether a site is eligible for inclusion in the National Register of Historic Places. A research design must be submitted and approved prior to the initiation of field work. The research design must identify the qualified archaeologist who will supervise field work and laboratory analysis of any cultural materials recovered from the site. The field work must be conducted and a final report must be prepared in accordance with *Guidelines for Phase I, II, and III Archaeological Investigations and Technical Reports* (WVSHPO 2001). All collected artifacts must be curated in accordance with the West Virginia State Historic Preservation Office Curatorial Guidelines and/or 36 CFR 79: Curation of Federally-owned and administered Archaeological Collections.

ELIGIBILITY CRITERIA

SPONSOR ELIGIBILITY:

1. Sponsor must provide evidence of resources for match.

PROJECT ELIGIBILITY:

1. The project must fit in at least one category defined under allowable activities.
2. The application must be complete with all required supplementary information.
3. There must be demonstrated support from property owners and/or the public.
4. Demonstrate necessity or purpose.

PROPERTY ELIGIBILITY

1. The West Virginia State Historic Preservation Office must concur that a Phase II evaluation is appropriate.
2. Written landowner permission must be secured prior to any work.

FUNDING PRIORITIES

SURVEY

1. Areas of the state where archaeological resources are (a) under reported or (b) threatened by development or ground disturbing activities.
2. Survey efforts conducted in partial fulfillment of a city or county comprehensive plan.
3. Projects that address specific archaeological contexts or research topics presented in the state plan.
4. Where the results will be incorporated into a GIS database or used in developing local or county wide planning and zoning documents.

EVALUATION

1. Threatened sites; especially those in urban and/or industrial settings,
2. Archaeological sites from priority contexts listed in the State Plan.

SELECTION CRITERIA

Projects will be selected based primarily on the funding priorities, but evaluation will include consideration of the following criteria:

1. Administrative capabilities of the sponsor,
2. Financial management capabilities of sponsor,
3. Application quality
4. Quality of research design.
5. Project relating to current SHPO Preservation Plan,

Projects from lower priorities may be selected if extraordinary circumstances exist.

APPLICATION PROCEDURES

APPLICATIONS AVAILABLE FROM:

Historic Preservation Office
Division of Culture & History
The Cultural Center
1900 Kanawha Blvd.,E,
Charleston, WV 25305
304/558-0220

DEADLINE: Postmarked by October 31

SELECTION PROCESS

Historic Preservation Office staff reviews applications for completeness and eligibility and compiles a listing of projects according to the above priorities and selection criteria. This may result in partial funding of some projects.

APPROVAL TIME: The Archives and History Commission will review and select projects. Awards will be announced after the Commission Meeting.

GRANT CONDITIONS

- The grant recipient must attend a subgrant management workshop in Charleston.
- The grant recipient must submit reports as required.
- The sponsor must provide to the SHPO, plans for implementation of results of the project.
- The grant recipient must submit a Final Project Report.
- The grant recipient must submit 5 copies of Final Product.

BEGINNING DATE: ANNUALLY IN MARCH
ENDING DATE: JUNE OF THE FOLLOWING YEAR

Funding limits: No grant will be awarded for less than \$ 1,000.00

All grant expenditures and match resources must be expended for services and/or materials used for the approved project during the project period.

MATCHING REQUIREMENTS

Grants are awarded for no more than 60% of the total project costs, with the project sponsor providing at least 40% of the total costs of the project. **Match for Certified Local Governments is 70/30. CLG grants will be awarded for no more than 70% of the total project costs, with the CLG sponsor providing at least 30% of the total costs of the project.**

ELIGIBLE MATCH: Non-Federal sources of cash. Cash derived from the Community Development Block Grant Program, Urban Development Action Grants, Revenue Sharing Program, in-kind or donated contributions.

INELIGIBLE MATCH: Federal sources of match with the exception of those described above. Any costs whether cash or in-kind that is not necessary and reasonable to the completion of the project and within the grant period.

FUNDING SOURCE: Historic Preservation Fund, National Park Service

AUTHORITY: Chapter 29, Article 1, Section 1 and Section 5 of the Code of West Virginia, The National Historic Preservation Act of 1966, as amended (16 USC 470),

GUIDELINES/REGULATIONS: All projects must comply with the Secretary of the Interior's Standards for Archaeology and Historic Preservation Projects; West Virginia competitive bidding and purchasing requirements; the National Register Program Guidelines, NPS-49; 18 USC 1913 regarding the use of Federal funds for lobbying activities; Section 504 of the Rehabilitation Act of 1973; Title VI of the Civil Rights Act of 1964; Americans with Disabilities Act; and Federal Procurement Standards as enumerated in 43 CFR 12, Subpart C, Uniform Administration Requirements for grants. Field work and report preparation must be conducted in accordance with *Guidelines for Phase I, II, and III Archaeological Investigations and Technical Reports* (WVSHPO 2001).

Any consultant or staff used for your project must meet 36 CFR 61 qualifications. Consultants must have proven work experience appropriate to the project in question.

Prior to conducting Phase II evaluation, Grantee must secure an approved excavation permit from the State Historic Preservation Office as per Chapter 29, Article 1, Section 1 and Section 5 of the Code of West Virginia.

The activity that is the subject of this program description has been financed with Federal funds from the National Park Service, Department of the Interior. The program receives Federal funds from the National Park Service. Regulations of the U.S. Department of the Interior strictly prohibit unlawful discrimination in departmental Federally Assisted Programs on the basis of race, color, national origin, age or handicap. Any person who believes he or she has been discriminated against in any program, activity, or facility operated by a recipient of federal assistance should write to: Office of Equal Opportunity, National Park Service, 1849 C Street, NW, Washington, DC 20240.