

DRAFT

WEST VIRGINIA STATE HISTORIC PRESERVATION OFFICE FY 2010 ANNUAL WORK PROGRAM FOR ACTIVITIES FROM OCTOBER 1, 2009 THROUGH SEPTEMBER 30, 2010

INTRODUCTION

The West Virginia State Historic Preservation Office mission is:

To encourage, inform, support, and participate in the efforts of the people of West Virginia to identify, recognize, preserve, and protect West Virginia's prehistoric and historic structures, objects, sites and landscapes.

The State Historic Preservation Office will begin FY2010 with a revised statewide comprehensive historic preservation plan approved by the National Park Service. The plan outlines goals revised to reflect current concerns and efforts throughout the state. Our staff will continue to work with historic property owners, local historic landmark commissions, agency officials and interested individuals to identify and protect the historic resources of our state. The following is an overview of our priorities as well as our accomplishments in these efforts.

CRITICAL PRIORITIES

Development Program Funding

Recent requests for funding confirm that there is an ever present funding need for stabilization, rehabilitation and restoration projects throughout West Virginia. The State FY2010 development grant funding was \$550,000. Requests totaled \$5,100,324. Twenty-three projects from the 57 requests were funded. *(At this time, the WV Legislature has not completed its FY2010 budget; therefore, these numbers are subject to possible change.)*

GIS/Computerization

Using supplemental state funding, the Office plans to proceed with development of an informational website based upon a prototype from the West Virginia University GIS Technical Center (WVGISTC). This site will include all historic/inventoried resources mapped which will be linked to related databases of historic and program information. Future datasets include individual buildings within National Register historic districts, a cemetery layer and sites reviewed through the Section 106 process.

FY2007 SAFETEA-LU funding will be used to develop our Archaeological Sites database and to scan the Archaeological Site forms and Archaeological Surveys. This information will also be made available online to approved consultants and agencies.

PROGRAM OVERVIEW/MAJOR ACCOMPLISHMENTS

Certified Local Government Program

Two CLGs were approved this year, Mingo County and Greenbrier County. Through on site meetings and presentations, SHPO staff has consulted with existing CLGs to improve their programs and to educate their communities on historic preservation issues and incentives. SHPO staff provided day-long Community Preservation Training Workshops for CLGs in Ritchie County and Monroe County. These focused on basic and advanced preservation issues relating to CLGs and local municipalities. At least four HLCs were represented at each workshop thereby reaching a significant audience. Specific training was also given to the Tucker County HLC regarding updating architectural survey forms. Other municipalities which are not CLGs were also consulted on preservation planning issues. (See Heritage Education for further information.)

Heritage Education

Outreach efforts included the participation of staff in guest lectures at the University of Charleston, at the annual Preservation Alliance of West Virginia Conference and the annual History Day festivities at the State Capitol during the legislative session, as well as other individual community meetings.

During 2008, the SHPO published and distributed 13,000 copies of *Mountain State Modern*, a 2009 calendar focusing on the state's 20th century modern historic resources buildings.

The SHPO addressed an ongoing, statewide need for education regarding the historic significance of cemeteries and their preservation by sponsoring a cemetery workshop in Charleston. (*To occur in September 2009*)

Review and Compliance

The SHPO continues to work with various federal agencies to develop programmatic agreements, including the WV Division of Highways (DOH) and the Federal Highway Administration (FHWA) to revise the existing inter-agency programmatic agreement. The SHPO worked with the Monongahela National Forest and the USDA Rural Development program regarding the development of programmatic agreements. The Forest PA was executed; the USDA agreement has not been completed. Extensive consultation with DOH and FHWA also occurred regarding data recovery efforts and mitigation associated with the US Route 35 construction project.

Staff worked with local funding and permitting agencies regarding the requirements of West Virginia Code §29-1-8a, which involves the state level review process and archaeological permitting process. A permit was granted for investigations on Blennerhassett Island to explore historic era occupation activities associated with the James Blockhouse remains and other archaeological features/sites.

State Development Grants, Investment Tax Credits and Subgrant Administration

- 1) The development grant program received an increase in the State FY2010 fiscal year. The State Historic Preservation Officer has begun a multi-year effort to increase these funds to one million dollars to support the statewide need for assistance.
- 2) Staff continue to work with developers and the general public regarding the state and federal investment tax credit opportunities. In a variety of public venues, staff shares information regarding the state and federal tax credits and the use of the *Secretary of the Interior's Standards for Rehabilitation*.

3) Survey and planning grants were advertised to both Certified Local Governments and other non-profit organizations. In FY2009, two grants were awarded to non-Certified Local Government recipients in the amount of \$15,000; \$66,100 was awarded to seven Certified Local Government programs. Several key factors determine if the non-CLG grants are funded: the proposal's quality, its relevance to the priorities established by our five year comprehensive plan and the level of funding available from the federal appropriation.

4) Conference scholarships were awarded to ___ individuals to attend The National Trust for Historic Preservation Conference in Nashville, Tennessee and ___ individuals to attend the West Virginia Cemetery Workshop. (*number of scholarships to be determined in Summer 2009.*)

Survey and National Register

In FY2009 five survey grants and two National Register grants were awarded. This will result in the documentation of approximately 1000 new resources on West Virginia Historic Property Inventory Forms by the end of FY2010 and at least three new National Register nominations. Staff also continued to process National Register nominations from the public, resulting in the listing of twenty new nominations in FY2009. These new listings include the Barboursville and Town of Bath historic districts, the Argabrite House and the Blair Mountain Battlefield.

GIS/Databases/Internet Access to Historic Resource Information:

All National Register and inventoried resources are mapped with the exception of more recent architectural surveys and additional sites. Our plans now focus on increasing access via the internet of associated databases of information. We have 17,136 records of approximately 45,000 entered in our Architectural Sites database. The National Register and the Archaeological Survey database are up-to-date. The West Virginia University GIS Technical Center (WVGISTC), through their MAPWV webGIS, has added our National Register information to their website. Using state supplemental funding, the Office plans to implement aspects of the WVGISTC System Design and Management Plan. The SHPO has also initiated scanning of all reports and forms.

Planning:

The staff provides technical assistance to local governments in the development and use of historic preservation for comprehensive land use planning. The very successful HLC/CLG workshops have discussed basic landmark commission procedures as well as design review ordinances and their use in local historic preservation efforts. These efforts will continue in FY2010.

The SHPO also completed *The Past Matters Today*, the statewide comprehensive historic preservation plan for 2009-2014.

MAJOR TASKS

Depending on availability of funding and staff responsibilities, the Office will undertake the tasks described below in FY2010. These tasks correspond to Goal Objectives described in the 2009-2014 Statewide Comprehensive Historic Preservation Plan as indicated parenthetically.

SUBGRANT ADMINISTRATION

1. Subgrant funds will be awarded according to Attachment II (Subgrant Distribution List) and the priorities on the program descriptions will be used to select projects in each subgrant program. **[Obj 4.1]**
2. Subgrant meetings will be held for all new grant recipients to explain requirements, contract provisions, and finalize scopes of work. Approximately 30 copies of the Subgrant Management Manuals, which is approximately 20 pages long, will be handed out to all participants. **[Obj 1.3; 3.1]**

REVIEW AND COMPLIANCE

1. Staff will continue to conduct reviews. Approximately 1650 state and federal reviews will be completed. **[Obj 5.4]**
2. Staff will continue to work with state and federal agencies to develop memoranda of agreement and programmatic agreements as necessary. **[Obj 5.4]**
3. Staff will continue to work with the Native American community, cultural resource management consultants, agency officials and the public to promote cooperation and understanding with regard to the review and compliance process and to West Virginia's historic resources. **[Obj 1.2; 1.3; 1.4; 3.1]**

NATIONAL REGISTER

1. Staff will work with consultants, historic landmarks commissions, CLGs and the public to provide technical assistance for independent and grant related National Register nominations. Training opportunities will be provided as necessary. Staff will attend public workshops/meetings as requested to educate the public on National Register and Survey program. **[Obj 2.3]**
2. Staff will process nominations according to 36 CFR 60. **[Obj 2.3]**
3. Staff will continue to identify potential themes for multiple property submissions. Emphasis will be placed on ideas for in-house, HPF-financed projects. Potential themes include education related, railroad related, transportation related, and ethnic history. **[Obj 2.2]**

PLANNING

1. Staff will provide assistance, as needed, to city and county governments in the development of historic preservation components of comprehensive land use plans.

[Obj 3.2; 3.3]

CERTIFIED LOCAL GOVERNMENT

1. Staff will complete as needed performance evaluations and work with noncomplying programs to improve them within a given time period. **[Obj 3.1; 3.3]**
2. Staff will promote the CLG program and provide information and assistance on certification requirements. **[Obj 3.3]**
3. The office will advise local governments regarding the creation and adoption of local protective mechanisms. **[Obj 3.2]**

DEVELOPMENT, ACQUISITION AND COVENANTS

1. The office will administer approximately \$500,000 in state historic preservation grants for restoration, rehabilitation, stabilization, and archaeological investigation, which will be awarded according to the priorities on the program description. **[Obj 4.1]**
2. The office will continue to monitor active covenants and letters of agreement through correspondence and site visits. **[Obj 1.4; 3.1]**

SURVEY

1. Staff will work with CLGs as they undertake municipal or county-wide survey efforts. Staff will work with CLGs, historical societies, and members of the public to address architectural survey issues. **[Obj 2.1]**
2. Staff will continue survey efforts around the state. This goal will be accomplished through the federal survey and planning grant process, in-house surveys, and via review and compliance identification efforts. During the course of conducting survey efforts, staff will identify areas and/or property types in the state that merit further survey work. **[Obj 2.1; 2.2]**

TAX

1. Staff will continue to encourage participation in the tax credit program through speaking engagements and informal meetings with Main Street groups, local governments, civic groups, real estate interests, building and architectural professionals and homeowners. **[Obj 4.2]**
2. Staff will review Historic Rehabilitation Certification Applications received under the state and federal tax credit programs. **[Obj 4.2]**

OTHER

1. Staff will provide educational programs, training and information to HLCs, CLGs, local governments and the general public on historic preservation issues. **[1.2, 1.5] Chris**
2. Staff will assist agency personnel (state, county, municipal) as needed through workshops, on-site meetings, and telephone conversations, including technical assistance to the Capitol Building Commission which is chaired by the State Historic Preservation Officer. **[Obj 3.1; 5.4]**
3. Staff will develop written materials to distribute information to the general public. This may include two issues of the newsletter, Details (approximately 3500 copies, 8-16 pages), the Archaeology Month and Preservation Month posters (4000 copies), the 13-month calendar (approximately 10,000 copies), as well as other related print materials such as brochures and booklets. Staff will explore and expand the use of other media such as the agency's internet web site, video or CD-ROM. Specialized audiences may also be targeted, such as primary and secondary students and educators. **[Obj 1.1; 1.2; 1.3; 1.4; 1.5]**
4. Staff will be responsible for state legislated activities such as the archaeological excavation permit process. Staff will address concerns regarding the protection and preservation of cemeteries. **[Obj 5.4; 5.2]**
5. The office will offer a grant scholarship program intended to financially assist individuals in attending national and state level preservation conferences and workshops. **[Obj 1.3; 3.1]**
6. The office will administer the SAFETEA-LU grant for scanning archaeological surveys and site forms and development of archaeological database. The office will also administer state supplemental funding to further develop the GIS/database website. **[Obj 1.1; 1.2]**

ATTACHMENT II

FY2010

October 1, 2009 - September 30, 2010

Subgrant funds may be carried over through September 30, 2011

SUBGRANT DISTRIBUTION

<u>Grant Program</u>	<u>% of Available Subgrant Funds</u>
Historic/Architectural Survey	40
Predevelopment	10
Historic/Architectural National Register Nominations	20
Comprehensive Planning	10
Heritage Education	10
Archaeology Projects	<u>10</u>
TOTAL	100%

These percentages will be adhered to within the following guidelines:

At least 10% of the state's allocation will be awarded to Certified Local Governments; and

The Commission reserves the right to adjust percentages by 10% should innovative or worthy projects need to be considered; and

The Commission may adjust percentages if adequate applications are not received in any program to use all of the available funding.

Certified Local Governments will be required to provide a 30% match; if non CLG organizations are awarded, they will be required to provide a 40% match.

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Staff reserves the right to apply up to but no more than 10 % of the development grant annual funding to the endangered property fund.

